

REGULAR MEETING AGENDA

CALL THE MEETING TO ORDER:

FLAG SALUTE:

SUNSHINE LAW: “This regular meeting held on September 27, 2017 at 7:00 P.M. is being conducted in compliance with the open public meetings act of the state of New Jersey upon publication and posting of notice as required by law.”

ROLL CALL OF ATTENDANCE:

R. Baker	C. Santore
R. Delano	A. Zorzi
J. Formisano	R. Smith
J. Johnston	M. Testa Jr./R. Casella
J. Santagata	S. Testa - Absent
J. Alvarez	

CHAIRMAN: FIRST ORDER OF BUSINESS:

PUBLIC PORTION:

ENGINEER’S REPORT: #3 Letter from Robert Smith of Remington, Vernick & Walberg to Mr. Anthony Dardis of Emerald Equipment Systems, Inc. transmitting a fully executed contract for the Furnishing and Delivery of a Sludge Composting Screening System for their records. Mr. Dardis was told to contact Plant Superintendent Alan Zorzi to schedule delivery.

#4 Copy of an email received from Lisa Myers of A.C. Schultes requesting payment status on the invoice for the work performed on Well No. 3. Mr. Smith advised Ms. Myers that he sent the payment certificate to Alex Rodack on 2/14/17 and again on 7/25/17 for signature and never received it back signed where indicated so payment could be processed. Mr. Smith also informed Ms. Myers that he needed certified payrolls for the punchlist work as well as an original Certification of Site Safety Conditions form for 12/20 and 12/21. Once this information is received a final change order will be prepared and a list of close out documents will be provided as required. Ms. Myers sent the certified payrolls for the punchlist work and the Site Safety Conditions forms as requested. She also stated that Alex would be in touch regarding the payment certificate.

At this time we will be going into closed session

SOLICITOR'S REPORT: #1 Adopt resolution R-28-2017 authorizing a meeting of the Borough of Buena Municipal Utilities Authority Closed to the Public for the purpose of discussing possible litigation pursuant to N.J.S.A. 10:4-12(b)(7).

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Motion to open the closed session meeting at _____ p.m.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

Motion to end the closed session meeting and reopen the regular meeting at _____ p.m.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

AUDITOR'S REPORT:

UNFINISHED BUSINESS:

CORRESPONDENCE:

TREASURER'S REPORT: No Report

SECRETARY'S REPORT: #5 Results of the proposals received through a fair and open process for risk management services for a three year term beginning 1/1/2018 for the board's review and award. Two proposals were received and were as follows:

**BCA Insurance Group
100 Centre Blvd., Suite C
Marlton, NJ 08053
(BBMUA's Consultant since 1997)**

**Rate of 4% of Annual NJUAJIF/MEL
Assessment Per Year**

**Insurance Agencies, Inc.
1601 New Road, Suite 100
Northfield, NJ 08225**

**Rate of 5% of Annual NJUAJIF/MEL
Assessment Per Year**

#6 Adopt Resolution R-29-2017 awarding contract for Professional Services Pursuant to the Fair and Open Process to _____ for Risk Management Services.

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

At the last regular meeting the board discussed a letter that was received from Charles Gabage sent on behalf of his client Hans Lampart regarding a meeting to discuss the water and sewer rates for Buena Garden Apartments. The board stated that they were not interested in a meeting as they didn't feel this would resolve the issue. Therefore, should we have the BBMUA Solicitor respond to Mr. Gabage with a letter stating our stance matches that of Mayor Zappariello and we will not be having a meeting?

MINUTES OF THE MEETING: Dispense with reading the minutes of the last regular meeting held on September 13, 2017. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PUBLIC PORTION:

PLANT SUPERINTENDENT'S REPORT: #2 Letter from Paula Blaze, Research Scientist for the State of NJ DEP Office of Quality Assurance regarding our Lab Certification Number 01204 on-site assessment conducted on September 5, 2017 by Caitie Van Sciver and providing an on-site report.

Motion to accept and file all correspondence sent out for review without reading numbered 1 through 6. Second-Roll Call

m. _____ s. _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata

PAYMENT OF THE BILLS: No Bills Presented

The next regular meeting will be held on October 11, 2017 at 7:00 p.m.

MEETING ADJOURNMENT: **Motion** to adjourn the meeting. Second-Roll Call

m. _____ s. _____ Time: _____

Roll Call: R. Baker, R. Delano, J. Formisano, J. Johnston, J. Santagata